



## Executive Board of Director Nomination Form

What is the board of directors for APSA?

The board:

- Is elected from the APSA membership.
- Consists of 10 directors, normally elected for a three-year term, except in years when a board member may have vacated their position early in which case, elections to these positions would be for the remainder of their term.
- Terms are normally staggered for succession purposes.
- The president, vice-president and treasurer are elected by the board for one-year terms at the first business meeting following the AGM.
- The board provides leadership and direction to staff and committees.
- Creates strategic initiatives to sustain and move the association forward.

The board of directors oversees the overall operations and plans for the future of APSA and its members. **Note:** We have six positions for a three-year term.

**TIME COMMITMENT:** Ten+ hours per month. The board usually meets biweekly with one planning meeting and one business meeting. Attendance is crucial as quorum is needed to pass motions. Board members serve on at least one other APSA committee.

**THE PROCESS:** The application is filled out (below) and submitted to APSA. APSA will then announce an election if there are more members who are interested than positions available. APSA will run an election for about two weeks which would include your statement and a photo. Voting will be conducted using the SFU Web survey system. All voting will be anonymous. Each member is entitled to one vote. Results of elections can be viewed by appointment, please note that APSA doesn't publicly publish numbers.

This is for a three-year term, starting on November 30, 2025, ending in November 30, 2028.

**DEADLINE:** September 29, 2025.

If you're interested, please fill out the application below and,

### **SUBMIT TO**

Andrew Boden Executive Director, Communications, APSA

Email: [aboden@apsacentral.ca](mailto:aboden@apsacentral.ca) Intercampus mail: SFU BBY, AQ

5134



Simon Fraser University Administrative & Professional Staff Association

## NOMINEE INFORMATION

Name:

SFU email:

Position:

## PUBLIC RELEASE TEXT

If we must run an election, part of the process involves the public release of the statement below to the APSA membership about who you are and why you wish to volunteer for the board of directors, and a photo of yourself. We will reach out to you if we need your photo.

Please provide this information below.

## Survey

Area(s) of expertise/contribution you feel you can make:

Other volunteer commitments:



Please check the areas you would be interested in volunteering for:

- ☐ Finance
- ☐ Salary and Benefits
- ☐ Professional Development
- ☐ Policies and Governance
- ☐ Strategic Planning
- ☐ Pension
- ☐ Other

### Nominators (two required)

We, the undersigned,

Name

Signature

Date

1.

2.

nominate the following candidate as Director on the Board of Directors, for a three-year term, commencing at the 2025 Annual General Meeting:

Name of Candidate: \_\_\_\_\_

Department: \_\_\_\_\_



Simon Fraser University Administrative & Professional Staff Association

## Candidate Eligibility

Please read and sign at the bottom.

According to the new BC Societies Act (effective Nov. 28, 2016), and as per bylaw 7.2 “Qualifications of Directors”:

A member may not be nominated, elected, or appointed to serve as a director if they:

- (a) Are less than 18 years old.
- (b) Found by any court, in Canada or elsewhere, to be incapable of managing their own affairs.
- (c) Has an undischarged bankruptcy.
- (d) Has been convicted of a prescribed offence in accordance with the BC Societies Act.
- (e) Are not a member in good standing.
- (f) Has been an employee of the Association within the last 12 months.
- (g) Been a contractor for services to the Association within the last 12 months.

Further to this, per bylaw 8.6 “Nomination and Election Policies”, in order to maintain the Association’s philosophy of board continuity and successorship, a member seeking nomination must be a continuing employee or have a temporary contract that expires after the end of term they are nominated for.

I have read the above and **am qualified** for the Director position.

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Candidate signature

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Date