

	Policy No.:	Approval Date:  Created: April 17 <sup>th</sup> 2019  Last Reviewed:
<b>Title:</b>  <p style="text-align: center;"><b>Election and Qualification of Directors Policy</b></p>		
<b>Background &amp; Purposes:</b>  <p>Every year, the Association members elect new directors to join the Board of Directors. This policy will in part reiterate the qualifications to be a Director under the BC Societies Act and requirements from the association's bylaws.</p> <p>This policy will also include the board's philosophy on how it will conduct elections, as well as further requirements to be nominated not covered by the BC Societies Act or the Bylaws.</p>		

### **Continuity and Successorship**

In order to ensure board continuity, Directors on the board serve a 3-year term. To achieve continuity and successorship these 3-year terms are staggered so that only 3 to 4 Directors are elected each year.

In the event that a Director resigns during their term, the Board of Directors will endeavour to appoint a replacement until the next Annual General Meeting to ensure maximum representation of members. When appointing a Director to a vacancy, the board will be mindful of bylaw 7.3 "Composition of Board".

In the event of a Director resigning, some years may have additional Director elections with shorter terms in order to continue with staggered terms.

### **Qualifications of Directors**

As per bylaw 7.2 "Qualifications of Directors":

A member **may not** be nominated, elected, or appointed to serve as a Director if they:

- Are less than 18 years old.
- Found by any court to be incapable of managing their own affairs.
- Has an undischarged bankruptcy.
- Has been convicted of a prescribed offence in accordance with the BC Societies Act.

- Not a member in good standing.
- Has been an employee of the Association within the last 12 months
- Been a contractor for services to the Association within the last 12 months.

Further to this, per bylaw 8.6 “Nomination and Election Policies”, in order to maintain the Association’s philosophy of board continuity and successorship, a Member seeking nomination must be a continuing employee or have a temporary contract that expires after the end of term they are nominated for.

### **Conducting Elections**

The election of Directors is done via secret ballot as per bylaw 8.5 “Election by Secret Ballot”

In order to facilitate this, nominations for election, as well as the election itself may take place up to 4 months before the Annual General Meeting.

The results will be communicated to the membership at the close of the election.

The newly elected directors will take office at the closing of the Annual General Meeting.